

About SCAP's Employment Programs

SCAP's Career Readiness Program began in 1978 as a New York State Initiative called the Displaced Homemakers Program (DHP). Currently, SCAP operates two of the 14 centers in New York:



Career Readiness:

913 Albany Street
Schenectady, NY 12307

Project LIFT

Fulton-Montgomery
Community College
Johnstown, NY 12095

Both centers are geared to help individuals learn the skills they need to become gainfully employed and succeed in the workplace. Participants go through a series of free classroom trainings, and are provided formal job search assistance, placement and retention services.

The **New York State Supportive Housing Program (NYSSHP)**, provides brief solution-focused therapies and career readiness services for parents who are homeless, at risk of homelessness, or in transitional housing. The goal of this program is to stabilize the family and help them achieve self-reliance.



Health Profession Opportunity Grants (HPOG 2.0)

is funding to support our communities through healthcare training and education. Those eligible for HPOG 2.0 include TANF recipients and individuals 200% (or below) poverty level. All eligible participants will go through an intake process by a Community Action partner. The grant uses a required "random assignment" process—similar to a lottery. Some will be selected, others will not. Tuition assistance is not provided for college credit programs, but please call SCAP to find out more information about eligibility requirements.

Schenectady Community Action Program, Inc.
Offering hope and help to individuals and families in need of assistance due to homelessness, unemployment or poverty.

**Schenectady Community
Action Program**
Creating Opportunity in Partnership
SCAP Employment Services
913 Albany Street
Schenectady, NY 12307



**Schenectady Community
Action Program**
Creating Opportunity in Partnership

Employment Services

Are you unemployed?

Learn new computer skills and update your current job skills

Are you looking for employment?

Gain the skills and confidence you need to reach your goals and create an improved life for you and your family.



www.scapny.org



Is Career Readiness for You?

- Have you been dependent on the income of another that is no longer in the household?
- Are you a homemaker?
- Are you suffering from the loss of your major household income?
- Are you experiencing difficulty obtaining or upgrading employment?
- Are you having trouble making ends meet?

You may be eligible!

Call SCAP at 518.374.9181 to find out if you are eligible for the Career Readiness Program.

Hours by appointment only.

Monday-Friday 8:30 a.m. to 4:30 p.m.

Wednesday until 6:30 p.m.



Come See What We Are About!

We offer a free three-week program and classes are offered throughout the year.

Call SCAP at 518.374.9191 for dates and times. Career Readiness classes meet Monday-Thursday from 9:00 a.m. to 3:00 p.m.

Class sizes are limited, so call early to enroll.

SCAP's Career Readiness Program provides:

- Self/Skills Assessment
- Time/Stress Management
- Introduction to Microsoft Word
- Interviewing Techniques
- Completing a Job Application
- Job Search Strategies
- Resume/Cover Letter Writing
- Self Esteem/Goal Setting
- Financial Planning/Budgeting
- Job Placement Assistance
- Job Retention Support

Phoebee's Place will provide you with the perfect interview suit or outfit with accessories and shoes to match!

*SCAP made me
Career-ready!*

What Happens After Classes End?

Once you graduate from our Career Readiness Program, our trained Navigators will assist you in your job search and beyond. As a Career Readiness graduate you will have access to ongoing case management and counseling services for up to one year to help you resolve barriers, such as transportation problems, mental health issues, and personal or family crisis, which may prohibit your success.

"Because of this class, I feel more self-sufficient and confident. I've been given a second chance at life, and I will be moving forward in my education and career to make a better life for my family." -C.S.

"This class helped me figure out who I am and where I want to go in life; to make reasonable goals for myself; and most of all, it help me realize that I'm worth something." -A.H.